

## Fundraising Bunnings BBQ Notes

### At the beginning (Six months out)

1. Write a letter to applying for a position on the Fundraising BBQ roster or go into a Bunning store and see the Activities officer. You will need to attach the Indemnity Insurance certificate available by contacting [info@aaaf.org.au](mailto:info@aaaf.org.au)

Bunnings will offer a date and you will have to return a form to accept this date. Included with the offer is information pack, giving guidelines and operating procedures.

Also ask if you can sell drinks. Some Bunning stores do not permit the selling of drinks.

A Saturday is a more profitable day, but also harder to man with most sporting events occurring on that day.

Note: Community organisations do not require any food handling permits if they are conducting BBQ's or Sausage sizzles

The suggested figures provided by Bunnings are;

#### **Sizzle:**

400-600 Sausages  
25-35 loaves of bread  
7-10kg onions  
5 litres sauce – mix of tomato, sweet chilli, BBQ and mustard  
3-4 bags of ice  
1 Roll paper towel  
4-6 X 100 Napkins  
1 small bottle cooking oil / spray  
Aprons  
Cooking utensils (tongs, spatula, knives)  
Cleaning – cloths, BBQ scraper, detergent  
3-4 eskies

#### **Drinks:**

48 Bottles of Water  
72 Cokes  
48 Lemon  
48 Fanta

2. Apply to the local Woolworths for a community grant. Each store has a budget for Woolworths Community Grants available for local groups. There's a simple one page form that should be available at the customer service desk. It's up to the local manager to approve so if they are around at the time you can get an instant decision. It depends on the state of the budget at the time but you can get \$200.
3. There are only a few lines on the form to describe the cause but it is still quicker to attach a letter. The money is given in the form of a gift voucher which can also be used at Big W. (Applications can be dropped in at any time but it seems to be better to pick-up voucher when the manager is around (i.e. between 9am and 5pm) as there can be delays otherwise).

### **Four Weeks Out?**

4. Bunning's expect the BBQ to run between 9am and 4pm so with half an hour set-up and half an hour pack-up that makes four slots of two hours. Aim for three people per slot. Make up a roster and send it out.
5. For some advertising material contact AAAF via email.

### **One Week Out**

6. Order Sausages, a thin beef sausage for \$4.99 a kg (figure on 12 sausages).
7. Order bread, if using the Woolworths voucher you will probably be buying Woolworths own brand (that is Tip Top) bread. You can figure on twenty slices in a loaf. Order from the bakery section at Woolworths. Can be ordered over the phone, no deposit required.
8. If slicing your own onions buy a sack of brown onions, 10kg for about \$10 at the markets. With a food processor and slicing attachment you should get though them in less than an hour. Freeze in two or three kg bags.
9. Organise the float; Bunning's suggested \$100 i.e 3x\$10, 6x\$5, 10x\$2, 10x\$1 and 20x50¢.

While at the bank get a couple of dozen coin bags if you are running low as the deposit will need to be bagged up.

## Day before

10. Pick-up sausages. An average size esky holds 300 – 350 sausages. Probably don't need an esky but will give you an idea of how much space in the fridge you will need. If you are doing a Saturday BBQ you could pick them up on the Saturday morning.
11. Pick-up bread. If getting bread from Woolworths don't expect them to come on a tray ... take your own boxes as there may not be any available (apparently Woolworths crush their boxes each evening). Twenty-five loaves are about as many as you can get in a trolley without starting to squash them ... stack them on there ends.
12. Buy napkins, disposable gloves and sauce. Get extra napkins as they seem to get used for all sorts of things (and are only 99cents for a pack of 100). Get a small bottle of each sauce and two litre refill of tomato.
13. You will need to take your own utensils. There will be some cleaning equipment there but only basic stuff. If you have a decent BBQ brush then it would be worth taking along.
14. Helps if you can take a couple of tables ... one to serve from (table cloth also helps) and one for preparing things. Some Bunnings stores provide tables.
15. Make up a sign with the prices for the sausages.

## Day of the BBQ

16. Buy ice.
17. Take water and soft drinks for your own consumption as many Bunning stores have their own canteen you are not able to sell drinks.

## After the BBQ

18. Count the money and bag up as required by the bank, both notes and coins are weighed but the coins still need to be bagged. Figure on it taking an hour to count. Deposit into AAAF Bank Account.
19. Send a form to Bunning's with the details of the day's take/consumption.